Alert notice

Dear parent/guardian

Head lice have been detected in the school. The parents/carers of all students are being notified via this letter.

**It is extremely important for you to check your child’s head for head lice TODAY.** Keep checking **every 2 days** until there are **no head lice found for 10 consecutive days**.

If you do find head lice, commence effective treatment immediately and be sure to complete the process of treatment. Teachers will reduce head-to-head contact activities while head lice are known to be around.

Please fill in the slip below with your contact details.

Yours sincerely,
The Principal

Please return this slip in an envelope to the class teacher with your child on **the next school day**. Information is treated confidentially.

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**Action taken at home slip**

This is to inform the school that I have received and read the alert notice about head lice (please tick boxes as appropriate).

My child ____________________________ Class_______ has had his / her head inspected

☐ Yes

☐ No

☐ NO head lice were found

☐ Head lice were found and I HAVE started treating the head lice on my child. I will continue treating until my child is free of head lice.

☐ Head lice were found and I HAVE NOT started treating the head lice on my child.

Please phone me on
Best time to call:

Signed: ____________________________

(parent/carer)

Date: / /